

I hereby request permission for my child, _____, to have early release and/or late start for the 2017-2018 school year. I understand that this application is a not a guarantee and that in order to obtain the credits needed for graduation this may not be possible for the requested semesters/times. **I also understand that this application must be submitted by August 15, 2017.** Applications will not be accepted after this date.

- SEMESTER 1: 1st period 4th period 1st and 4th periods
 SEMESTER 2: 1st period 4th period 1st and 4th periods

I am requesting this release for the following reason(s): Please write a statement below or attach a letter. Failure to list a reason voids the request.

- Student is participating in an off-campus Internship
- Student is taking a class at an area college/university
- Student has a job and is working approximately _____ hrs. per week.
- Personal Hardship. Please explain: _____

ALL SENIORS REQUESTING EARLY RELEASE/LATE START MUST HAVE THEIR OWN TRANSPORTATION TO AND FROM CAMPUS. STUDENTS MAY NOT REMAIN ON CAMPUS DURING A TIME WHEN THEY DO NOT HAVE A COURSE SCHEDULED.

- My student drives to school.
- Parent/guardian will pick up/drop off student in the main circle.

Please check one of the statements below:

- My signature verifies that I have **contacted the college/university** my student is applying to and determined that a reduced course load because of early release and/or late start will not affect my child's admission.
- My child does not plan to attend college/university.

Student Signature

Parent Signature

WCPS Student Email – for notification of acceptance

Date

Counselor Review

My signature verifies that I have reviewed this student's record, have reviewed the conditions associated with promotion/graduation, and have contacted the parent regarding the implications of a reduced course load.

Number of credits at end of junior year: _____

Counselor Signature

Date

Principal Action

- Approved Denied Conditions – see reverse

Principal Signature

Date